



# Anti-Bribery and Corruption (ABC) Policy

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**GrainCorp**

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# Introduction

GrainCorp prohibits all forms of bribery and corruption.

GrainCorp is committed to conducting its business legitimately, ethically and in compliance with the following laws (the Applicable Laws):

- the Australian Criminal Code Act 1995 (Cth);
- the US Foreign Corrupt Practices Act;
- the UK Bribery Act 2010;
- the New Zealand Crimes Act 1961 and Secret Commissions Act 1910;
- the Canadian Corruption of Foreign Public Officials Act;
- the People's Republic of China Criminal Law and Anti-Unfair Competition Law;
- the Singaporean Prevention of Corruption Act and Penal Code;
- the Ukrainian Criminal Code and Law of Ukraine No. 1700-VII "On Preventing Corruption";
- the Indian Penal Code and the Prevention of Corruption Act 1988; and
- any other anti-bribery and corruption laws in countries which GrainCorp operates.

GrainCorp's Anti-Bribery and Corruption Policy (the Policy) outlines:

- GrainCorp's expectations and individual's responsibilities in observing and upholding GrainCorp's position on bribery and corruption; and
- promotes the use of legitimate and ethical business practices in promoting GrainCorp's interest.

The Policy should be read in conjunction with:

- GrainCorp's Code of Conduct; and
- GrainCorp's Whistleblower Policy.

These policies are available on the Corporate Governance section of our website: [graincorp.com.au](http://graincorp.com.au).

## Application

This Policy applies to:

- Company Personnel;
- Agents and Representatives; and
- any person directly involved in GrainCorp's joint venture operations, where GrainCorp exercises control in relation to the joint venture's policies and procedures.

## Consequences of Non-Compliance

Non-compliance with any Applicable Laws can have serious consequences for GrainCorp, its directors and officers and the individuals involved.

If GrainCorp is found to be liable for a contravention of any Applicable Laws it could face significant fines or penalties, be excluded from tendering for public contracts, and suffer reputational harm.

Company Personnel who breach this Policy or any Applicable Laws will be subject to disciplinary action, which may include suspension or termination of employment, and exposure to regulatory investigation or prosecution, which may involve fines, penalties, being disqualified from acting as a company director or imprisonment.

## Key Principles of Bribery and Corruption

Bribery is a form of corruption and refers to the act of offering, promising, giving, accepting, receiving or soliciting Anything of Value for an Improper Purpose or Improper Performance, in order to provide an advantage that is not legitimately due, rather than based on merits of performance.

- Bribery is not limited to the public sector; it can also occur in the private sector
- Bribery includes bribes made directly or indirectly (through an intermediary)
- A bribe offered does not have to be accepted for an offence to be committed
- A bribe may be monetary or non-monetary in value

### Zero appetite towards Bribery and Corruption

You must not:

- offer, promise, give or authorise Anything of Value to a Third Party, either directly or indirectly, for an Improper Purpose, Improper Performance or in circumstances that might reasonably be viewed as creating the appearance of impropriety; or
- accept, receive, solicit or authorise Anything of Value from a Third Party, either directly or indirectly, for an Improper Purpose, Improper Performance or in circumstances that might reasonably be viewed as creating the appearance of impropriety.

### ABC Risk Management

GrainCorp identifies, manages and mitigates our bribery and corruption risk by undertaking risk assessments to identify the bribery and corruption risks we may reasonably face in the context of our organisation, business activities, Third Parties with whom we conduct business and the geographies in which we operate. A formal enterprise-wide risk assessment must be conducted and documented at least every 2 years, or more regularly where there has been a significant change to the GrainCorp's business activities.

## GrainCorp's ABC Compliance Program

GrainCorp's ABC Compliance Program is administered by Corporate Compliance and provides a framework that:

- raises awareness of bribery and corruption risks and promotes ethical business conduct;
- maintains systems and procedures for giving, receiving and registering Gifts and Hospitality;
- maintains systems and procedures for conducting due diligence on Third Parties; and
- investigates any reported suspicions of bribery or corruption involving GrainCorp.

Corporate Compliance acts as an independent compliance function to prevent and minimise the risk of bribery and corruption in GrainCorp's business dealings throughout the world.

## Responsibilities

Company Personnel are required to:

- understand and comply with this Policy in all GrainCorp dealings throughout the world;
- act ethically and with integrity, avoiding even the appearance of impropriety;

- attend and participate in training sessions relating to the ABC Compliance Program;
- maintain timely, accurate and complete records of all expenditures and payments; and
- immediately report any suspicious activities in good faith.

In addition, Company Personnel who exercise managerial supervision over Company Personnel and/or Third Parties must also:

- ensure all persons under his or her supervision understand their obligations under this Policy;
- never request or suggest that Company Personnel and/or Third Parties pursue or achieve business results at the expense of breaching this Policy or an Applicable Law;
- create an environment that enables and encourages others to raise concerns; and
- respond appropriately to questions and concerns related to this Policy (including referring Company Personnel and/or Third Parties to Corporate Compliance, if appropriate).

## Gifts and Hospitality

Gifts and Hospitality made in good faith, including promotional and other business expenditure, which seeks to better establish relations is an important part of GrainCorp's business. This Policy does not intend to prohibit reasonable and proportionate Gifts and Hospitality for that purpose.

However, exchanges of Gifts and Hospitality made in the ordinary course of business may compromise, or appear to compromise, the exercise of objective business judgement.

You must be cautious when giving or receiving Gifts and Hospitality, and must only do so in circumstances where they are:

- for a genuine purpose and given in the ordinary course of business;
- reasonably proportionate and of a casual and occasional nature;
- incidental to and for the express purpose of furthering a proper and professional business relationship;
- not for an Improper Purpose or Improper Performance; and
- in accordance with the Gifts and Hospitality Procedure.

**You must not offer, promise, give or authorise any Gifts and Hospitality to a Public Official or an employee or officer of a State Owned Entity unless approved in accordance with GrainCorp's Gifts and Hospitality Procedure.**

If you are involved in a tender process or bid discussion, including when a decision is pending, you must not offer, promise, give, accept or receive any Gifts and/or Hospitality to/from any Third Party also involved in the tender/bid (whether GrainCorp is issuing or responding to the tender/bid).

All Gifts and Hospitality must be recorded accurately when submitting purchase orders or reimbursement requests in accordance with GrainCorp's expense management procedures.

## Travel and Accommodation

You are responsible for ensuring that all business travel is legitimate and travel arrangements are carried out in accordance with all applicable travel procedures issued by GrainCorp. All travel and accommodation expenses must be reasonable, bona fide and directly related to the demonstration, promotion or explanation of GrainCorp's business.

**GrainCorp prohibits the acceptance of any travel and accommodation-related Gifts and Hospitality from Third Parties, except in exceptional circumstances and when pre-approved in accordance with GrainCorp's Gifts and Hospitality Procedure. GrainCorp also will not pay for or reimburse any Third Party's travel and accommodation costs (including 'per diem' payments) unless pre-approved in accordance with GrainCorp's Gifts and Hospitality Procedure. Reasonable reimbursement of travel and accommodation to a Third Party associated with the provision of services under an executed contract are permitted.**

## Payments to Third Parties

Except for genuine and reasonable Gifts and Hospitality, Anything of Value offered, promised or given to Third Parties should be an appropriate and justifiable payment for legitimate services or products properly rendered.

Unless specifically authorised by the Managing Director & CEO and the Group General Counsel, no payment to any Third Party may be offered, promised or made:

- in cash (other than documented petty cash disbursements);
- in cash equivalent such as a corporate credit card, gift card or shopping voucher; or
- with corporate cheques payable to "cash", "bearer" or third-party designees of the party entitled to payment.

You must ensure that financial records (including invoices and receipts) clearly and accurately specify the recipient of the payment, the country of residence or operation of the recipient, and the purpose of the payment.

## Third Party Due Diligence

GrainCorp is obligated to take adequate steps to prevent bribery and corruption when engaging with Third Parties. We must know who we are doing business with and who is conducting business on our behalf.

Before engaging any Third Party, you must follow GrainCorp's Third Party Due Diligence Procedure to assess and mitigate Third Party ABC risk. If required by the Third Party Due Diligence Procedure, you must obtain approval from Corporate Compliance before engaging with a high-risk Third Party.

**You are responsible for reporting to Corporate Compliance any information that may increase the risk posed by an existing or proposed relationship between GrainCorp and a Third Party.**

Corporate Compliance will perform periodic due diligence reviews on Third Parties in accordance with GrainCorp's Third Party Due Diligence Procedure.

## Contract Governance

All commercial arrangements must be clearly documented in writing and duly executed by GrainCorp and the relevant Third Party.

All new contracts, including any renewals or amendments of existing contracts, involving Agents and Representatives and/or High Risk Third Party(s) (as defined in GrainCorp's Third Party Due Diligence Procedure), must include provisions indicating that all parties will comply with this Policy, all Applicable Laws and any other anti-corruption obligations, including those in the relevant local jurisdiction.



Agents and Representatives shall not act on GrainCorp's behalf until a written agreement has been properly approved in accordance with GrainCorp's Delegation of Authority Policy.

## Facilitation Payments

A facilitation payment is a customary, unofficial minor payment to secure, expedite or facilitate a routine government action.

GrainCorp prohibits the giving and receiving of facilitation payments at all times.

## Political and Charitable Contributions

GrainCorp's position on political and charitable donations is set out in the GrainCorp Code of Conduct available on the Corporate Governance section of our website: [graincorp.com.au](https://graincorp.com.au).

## Conflicts of Interest

GrainCorp's position on conflicts of interest is set out in the GrainCorp Conflict of Interest Policy and Code of Conduct available on the Corporate Governance section of our website: [graincorp.com.au](https://graincorp.com.au).

## Solicitation, Extortion and Personal Safety Payments

If a Public Official (or someone claiming to act on their behalf) attempts to solicit or extort Anything of Value from you, you must refuse and inform them that GrainCorp does not improperly provide Anything of Value to Public Officials. You should then inform the Group General Counsel immediately.

As a narrow exception to the above prohibition on solicitation and extortion, GrainCorp does allow personal safety payments to be made in exceptional circumstances where you reasonably believe that harm to an individual's health or safety appears imminent, or you or others may be in imminent danger, if payment is not made.

If you make a personal safety payment, you must report the payment and circumstances to the Group General Counsel, as soon as possible after the danger has passed. All personal safety payments must be recorded appropriately in GrainCorp's financial records.

## Good Faith Reporting

GrainCorp encourages raising concerns in good faith and expects you to report all activity which does or may breach this Policy or any of the Applicable Laws.

To report suspicious activity, please contact the Group General Counsel, or alternatively refer to GrainCorp's Whistleblower Policy which is available on the Corporate Governance section of our website: [graincorp.com.au](https://graincorp.com.au).

There will be no retribution of any kind for reports made in good faith.

## Review and Amendment

GrainCorp reserves the right to amend or revise this Policy from time to time and will review the Policy every 2 years. This Policy was last reviewed and approved by the Board on 20 March 2024.

## Definitions

**Agents and Representatives** means any individual or entity, including any personnel working for such individual or entity, engaged to act on behalf of GrainCorp (with the authority to bring GrainCorp into contractual relationships with other parties) and/or represent GrainCorp (having the authority to describe itself as GrainCorp's representative in dealings with other parties).

**Anything of Value** includes, but is not limited to, for example: artwork; business, employment or investment opportunities (including jobs or internships for relatives); cash and cash equivalents in any amount (such as gift cards or shopping vouchers); commissions, kickbacks, rebates, loans or other compensation; contractual rights or interests; discounts or credits; electronics; equipment; ex gratia payments and gratuities; hampers and alcohol; home/property improvements; in-kind services; jewellery; meals, entertainment, travel, accommodation and other hospitality (including use of vacation facilities or hotels); payment of other expenses; political donations or charitable contributions; prizes or tickets to events; stocks, securities or participation in stock offerings; training; and vehicles (or use of).

**Company Personnel** means all individuals who are employed or engaged by GrainCorp including any officers, directors, associates, employees and contract-basis personnel, wherever located.

**Corporate Compliance** means GrainCorp's corporate compliance team led by the General Manager, Risk and Assurance.

**Gifts and Hospitality** means Anything of Value offered, promised, given, accepted or received to/from a Third Party that is: for a genuine purpose and given in the ordinary course of business; reasonably proportionate and of a casual and occasional nature; incidental to and for the express purpose of furthering a proper and professional business relationship; and not for an Improper Purpose or Improper Performance.

**GrainCorp** means GrainCorp Limited, including its subsidiaries and affiliates.

**Improper Performance** means: (1) taking or failing to take any action; or (2) making a decision, which in either case is illegal or in breach of an expectation or duty of good faith, impartially and/or trust.

**Improper Purpose** means for the purpose of: (1) influencing or causing a person to act, perform or fail to act or perform in breach of a legal duty; or (2) influencing or causing a person to abuse or misuse their position; or (3) securing an improper advantage, contract or concession.

**Public Official** means: (1) an elected or non-elected official, officer, employee or contractor of any government (whether state, regional or local) or public international organisation (for example, the United Nations, World bank) or any agency, department or instrumentality thereof (including officers and employees of a State Owned Entity), controlled or operated by the government; or (2) an official of a political party; or (3) a candidate for political office; or (4) a member of the police, customs, immigration, judiciary or other government agency; or (5) a person acting on behalf of any of the above.

**State Owned Entity** means any entity that undertakes activities on behalf of an owner government (having at least 25% ownership in the entity), which includes government-owned corporations, state-owned companies and enterprises, publicly owned corporations, public/private partnerships, government business enterprises, commercial government agencies and public sector undertakings.

**Third Party** means any individual or entity not employed or engaged by GrainCorp (i.e. not Company Personnel), and includes any joint venture partner, Agent and Representative, advisor, affiliate, contractor, consultant, intermediary, actual or potential customer, broker, dealer, distributor, supplier, service provider, vendor, shipping company or agent, customs agent, exporter, shipper, consignee, receiver, Public Official or State Owned Entity.

**Travel and Accommodation-related Gifts & Hospitality** means Anything of Value offered, promised, given, accepted or received to/from a Third Party that is provided to (1) support an individual to travel from one destination to another (e.g. airfares, rental cars); or (2) provide accommodation (e.g. hotel rooms, use of holiday homes); or (3) meals and other incidental items to support an individual while travelling and staying away from home that do not meet the criteria of acceptable Gifts and Hospitality outlined in the Policy.